

## Swiss School Bangkok

### Minutes of All-Teachers' – Conference (GLK)

Date: Thursday 21 Feb. 2013  
Room: 108  
Time: 14.40 – 16.30  
Absent: Anita, Alexander, Florina, Ines, Marianne, Rita  
Guests: Christoph Schneider, Khun Chat  
Keeper of the minutes: Sabine Langrehr

### 1. Minutes of the secondary meeting from 29 November 2012 (MG)

Minutes of 29<sup>th</sup> November 2012 approved

### 2. Graduation Ceremony and 50<sup>th</sup> Anniversary, Celebration on 14<sup>th</sup> of June (MG, Christoph Schneider, Khun Chat)

- MG thanked persons “behind the scenes” of 50<sup>th</sup> Anniversary Celebration on Saturday 16 Feb. 2013: Renate, Jutta, Marianne, Rita, Alexandra, Donat
- Celebration on 14<sup>th</sup> of June has political dimension, because official representatives will be invited: Representatives from Luzerne, Education Suisse, ZfA, Auswärtiges Amt, Former Headmasters etc.
- Event is important for providing framework for Swiss School Bangkok
- Organization by Christoph Schneider
- Two events: 1. In House event in the morning for “Swiss family” with Aperol  
2. Special Event in ‘Goodbout Hall’ for 200 to 250 persons from 1:30 to 5:30 pm.
- Mr. Schneider is looking for teams supporting the performance
- Next contact on 5<sup>th</sup> of March with Committee
- A discussion took place about the guest list. Only representatives of various functions will be invited. Invitations have been sent out already. Students have to be informed in

time when having to perform.

### 3. Project 50 Years Swiss School Bangkok: Outlook on other events to come (MG)

Next events according to program (see above)

### 4. Sports: SOAS 2013 (Dirk)

Update on current status of organization of South East Asian Games:


- Premises National Stadion (Rajamangala) cannot be used for event resp. only on Saturday. Track and Field will take place on sports premises of ISB International school. Volleyball and some Track and Field parts will take place on premises of RIS.
- More support is needed.
- Heads of teams will have a meeting during the week preceding Songkran holidays.
- Mrs. Fischer coordinates accommodation for host guests from abroad for four nights
- Students will go by Montri – buses and there will be a one day excursion to Ancient City

### 5. PQM

- Book orders for classrooms (fixed set of dictionaries etc.)
- Surveys in preparation for next inspection visit (BLI) with various stakeholders involved
- PQM is responsible for 1,5 days during preparation week (Moodle plus further professional tools and methods)
- The suggestion was made to join the two conferences on one day and not on two sessions. SL explained that time will be provided for networking amongst teachers, pedagogic discussions, plans to start DaF-lessons earlier than in previous years etc. (two hours per day for preparation).
- SL mentioned that Swiss School works within an international setting and thus a preparation week of one week before beginning is standard. All German schools abroad have one week preparation.

### 6. News from the students' representatives

- On 14<sup>th</sup> of March 'Volleyball – night' will take place
- Phyllis and Emily present SMVs' Social Project 'Klong Toei' on 28<sup>th</sup> of March

AFFILIATED WITH RIS 

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- Thomas Smolarczyk will attend as well
- More helpers welcome

## 7. News from teachers' representatives

- Teachers' representatives are involved in finding a new principle.
- They were asked by the committee to write a comment on the candidates.

## 8. New School psychologist

As of 4<sup>th</sup> of March Swiss School Bangkok will have a new school psychologist, Mrs. Baumeister.

## 9. "The Nine Golden Rules"

- They are only available in German.
- There are two positions about the use of mobiles, one of them is: "It is an acceptable use of technology".
- It was also mentioned, that using schools network is a privilege and not a right.
- The question came up whether to stick to the 'Nine Golden Rules' or reconsider them.
- It was also discussed how to monitor use of electronic devices during lunch brakes.
- It was agreed, that this subject needs further discussion and regulations.
- The suggestion was made to forward this problem to the IT – group in order to work out a foundation for further discussion.
- 'Take away – meals' from the RIS canteen were also mentioned as a big problem on hygiene in classrooms. During lunch break all students and members of staff have to eat on the RIS canteen premises, when they don't bring their own lunch from home.
- Parts of the 'Nine Golden Rules' have to be revised e.g. use of portable computers during brakes, because they do not seem to be up to date.
- Students' representatives do not agree on ban of these devices during brakes.

## 10. Inspection by the Thai Ministry of Education

- On 7<sup>th</sup> of March Thai Ministry of Education will perform an inspection.
- Any Thailand related topics or photos should be sent to Khun Mei.

## 11. The Great Book Swap

Haezle pointed out, that last years' 'Book Swap' was a great success. THB 20.000 were raised for an NGO project in the South of Thailand. This year grades 7 to 12 will also participate. Students should be encouraged to bring a book and donate it. A letter to all parents will be sent soon. Deadline to hand in the books is 13<sup>th</sup> of March. The actual sale will take place on 20<sup>th</sup> of May.

## 12. Update recruiting process

German branch: Recruiting process almost finished.

English branch: Secondary school still in progress

Substitute for former ADLK Sabine not found yet.

Deputy: The process is on a good way.

## 13. Fotoshooting on 27<sup>th</sup> of February

This event will take place according to plan

## 14. Break Supervision Regulations / Rules for the flying fox

See invitation to GLK on 21<sup>st</sup> of February

## 15. Important Dates until Songkran

- See invitation to GLK on 21<sup>st</sup> of February
- Please reply to invitation.

## 16. 50 years presentation CD can be received from Martin

**Subject:** Invitation to GLK on 21 February 2013

**From:** Michael Gschnaidner <m.gschnaidner@swisschoolbangkok.org>

**Date:** 18.02.2013 18:16

**To:** Michael Gschnaidner <m.gschnaidner@swisschoolbangkok.org>

**BCC:** Alexandra Laule <a.laule@swisschoolbangkok.org>, Rita Humberg <r.humberg@swisschoolbangkok.org>, "Jutta M. Hug" <j.hug@swisschoolbangkok.org>, janna.mueller@gmx.de, Nongkran Meister-Chavarit <nongkran.m@swisschoolbangkok.org>, Renate Loof <r.loof@swisschoolbangkok.org>, Stefan Marti <s.marti@swisschoolbangkok.org>, Remo Ny enegger <r.ny\_enegger@swisschoolbangkok.org>, Matthias Stähli <m.staehli@swisschoolbangkok.org>, Mara Hasler <m.hasler@swisschoolbangkok.org>, Stefanie Ruth Bradley <s.bradley@swisschoolbangkok.org>, Michaela Thimm <m.thimm@swisschoolbangkok.org>, Hans-Melk Rohrer <h.rohrer@swisschoolbangkok.org>, Christine Herger <c.herger@swisschoolbangkok.org>, Heazle Shore <h.shore@swisschoolbangkok.org>, f.zwahlen@swisschoolbangkok.org, m.bauerhin@swisschoolbangkok.org, an.schillig@swisschoolbangkok.org, b.schupay@swisschoolbangkok.org, k.pommerening@swisschoolbangkok.org, e.rawlinson@swisschoolbangkok.org, Ines Friedrich <i.friedrich@swisschoolbangkok.org>, Marianne Peters <m.peters@swisschoolbangkok.org>, Sabine Langrehr <s.langrehr@swisschoolbangkok.org>, Alexander Klemm <a.klemm@swisschoolbangkok.org>, Hendrik Schuhmacher <h.schuhmacher@swisschoolbangkok.org>, Dirk Stepf <d.stepf@swisschoolbangkok.org>, Silke Boerner <s.boerner@swisschoolbangkok.org>, Renaud Augait <r.augait@swisschoolbangkok.org>, Kannikar Twishri <kannikar.t@swisschoolbangkok.org>, Michael Gschnaidner <m.gschnaidner@swisschoolbangkok.org>, Marc Alexander Schumacher <m.schumacher@swisschoolbangkok.org>, Thomas Smolarczyk <t.smolarczyk@swisschoolbangkok.org>, Donat Weiss <d.weiss@swisschoolbangkok.org>, Heike Gabriele Hollweg <h.hollweg@swisschoolbangkok.org>, Jörg Dunsbach <joerg.dunsbach@gmx.net>, Evangelische Gemeinde Thailand <UHHTheo@aol.com>, Renate Loof <r.loof@swisschoolbangkok.org>, Marc Rossier <m.rossier@swisschoolbangkok.org>, Alex Schillig <a.schillig@swisschoolbangkok.org>, Johanna Vaenskae <j.vaenskae@swisschoolbangkok.org>, Emily Ny enegger <emilyny\_7@hotmail.com>, Phyllis Hofmann <phyllishofmann@hotmail.com>, Khun Oy <uraiwan.s@swisschoolbangkok.org>

Dear Colleagues, dear Representatives of our SMV,

I would like to invite you to our GLK on 21 February 2013.

**Place:** Room 108

**Time:** c. 14:40h - c. 16:15h

**Keeper of the minutes:** Sabine Langrehr

## Agenda

	Topic	Time c. min	Report by..
1	Minutes of the secondary meeting from 29 Nov 2012	5	All
2	Graduation Ceremony and 50th Anniversary Celebration on 14th June	15	Christoph Schneider
3	Project 50 Years Swiss School Bangkok: Outlook on other events to come	5	MG
4	Sports: SOAS2013	10	DS
5	PQM	5	RN
6	News from the students' representatives	5	Phyllis H. & Emily N.
7	News from the teachers' representatives	5	RL & SB
8	New School Psychologist	5	JV
9	"The Nine Golden Rules"	15	MG
10	Inspection by the Thai Ministry of Education	5	RR
11	The Great Book Swap	5	HS/JV

## **Annotations:**

### **1. Minutes of the secondary meeting from 29 Nov 2012**

The minutes are available for download in the Intranet. Thank you Alexander (Klemm) for taking them.

### **2. Graduation Ceremony and 50th Anniversary Celebration on 14th June**

Christoph Schneider will give an introduction into the nature of this event as an important element in our 50 Years Celebration.

### **4. Sports: SOAS 2013**

Dirk Stepf will update us on the current status of the organisation of the South East Asian Games that will take place end of May.

### **8 New School Psychologist**

From March onwards, Swiss School Bangkok will be in the comfortable position of having a school psychologist on board again. Johanna will report.

### **9 The nine golden rules**

There have been remarks from colleagues that the "Nine Golden Rules" from January 2009 that are also available in the Manual as "9.8.1\_Pausenregeln\_Primaryabteilung" and "9.8.2\_Pausenregeln\_Sekundarabteilung" are not obeyed by the students and at the same time are not enforced by the faculty. In the meeting we should discuss how to proceed concerning these rules.

### **10 Inspection by the Thai Ministry of Education**

On 7th March RIS is undergoing an inspection by the Thai Ministry of Education. Since we are the Swiss Section of RIS, the Ministry might also have a look at us. The inspection will mainly focus on the Thai department, but in the end we all have to make some impression. Khun Air will explain what the inspection means for us.

### **11 The Great Book Swap**

Heazle and/or Johanna will explain the project which was so successful last year and which we would like to repeat this year.

*Please let me know by Tuesday evening if there are any additional topics that you would like to discuss in the meeting on Thursday. Please give a short description on what the point is about so that it may be added to the agenda.*

Best regards,  
Michael

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## **Swiss School Bangkok**

### **Michael Gschnaidner**

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